

Minutes of Meeting

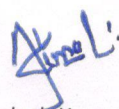
This refers to the pre-bid clarification meeting held on **05.08.2025** at **2:30 PM**, attended by a total of **five** participants. Details of the vendors are as follows:

Sl. No.	Name of the Company/ Firm/ Agency	Name of Contact Person	Contact Number	Email ID
1	M/s. Walia & Sons	Sh. Kishna Kumar	9313064547	gautamwalia@waliasons.com
2	JMJ HR Support & Services Pvt Ltd	Sh. Pradeep Sharma	9910503244	Preadeepjmjindia.org
3	Tade Techno Solution Pvt Ltd	Sh. Rahul Kumar	7303152006	info@tadetechnosolutions.com
4	Alert Enterprises	Sh. Vishal	9625720265	alertenterprises@gmail.com
5	AE Securitas	Sh. Amit	9910854084	Asecuritas@gmail.com

Key Points Discussed:

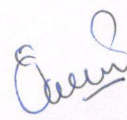
1. All bidders are hereby advised that the service charges must be quoted within the prescribed range of minimum 3.85% and maximum 7% as per the directive issued by the Govt. of India, Ministry of Finance (Letter No. F.6/1/2023-PPD, enclosed as Encl. No. 180). If any bidder quote less, this order may be disqualified.
2. A **Workmen's Compensation (WC) Policy** is mandatory for outsourced staff and must be provided by the vendor, as per the **WC Act**. This applies to those not covered under **ESI** (Umbrella Policy).
3. **Medical Health Insurance** is optional and may be provided based on the discretion of the staff.

The details of this meeting have been communicated to the Competent Authority for further consideration.


(Ashok Kumar)
Dy.Dir (Admn)
08.08.2025


(Roshan Kishore)
Asstt.Dir (Admn)
08.08.2025


(Umesh Singh)
Asstt. Dir (Tech) II
08.08.2025


(Gauri Shankar)
Asstt Dir (Finance)
08.08.2025